

Privacy Policy – Copster Ventures Limited

Last updated: 1 October 2026

1. Who we are

Copster Ventures Limited is a not-for-profit company limited by guarantee and operates this website.

Our registered office is Copster House, Rag Lane, Thurgoland, Sheffield S35 7BA

For the purposes of UK data protection legislation, Copster Ventures Limited is the data controller for the personal information you provide to us.

2. What information we collect

When you contact us, make an enquiry or make a booking, we may collect:

- Your name
- Your email address
- Your telephone number
- Feedback on your experience

We only collect information that we need to communicate with you and provide our services.

3. How we use your information and our legal basis

We use your personal information to:

- Respond to enquiries and requests
- Communicate with you about bookings and arrangements
- Provide information relating to your booking or use of our facilities
- Send newsletters and other updates where you have specifically opted in to receive them
- Use feedback quotes where express permission has been granted

For booking and enquiry-related communications, we generally process your information because it is necessary to take steps at your request or to fulfil our arrangements with you. We may also process information where this is necessary for us to comply with a legal obligation or for our legitimate interests, provided those interests do not override your rights.

For newsletters and other marketing communications, we rely on your consent. You can withdraw your consent at any time.

4. Sharing and storing your information

We respect your privacy and do not sell or share your personal information with other organisations for their own marketing purposes.

We use trusted cloud-based services, including Microsoft 365 and Dropbox, to store and manage information securely. These organisations process information on our behalf and are not permitted to use your personal information for our own unrelated purposes.

Your information may be processed or stored outside the UK as part of these services. Where this occurs, we will ensure that appropriate safeguards are in place in accordance with applicable UK data protection law.

We will only provide personal information to other organisations where this is necessary to provide our services, comply with a legal obligation, or otherwise where permitted by law.

5. Newsletters and marketing

If you choose to receive our newsletter, you can unsubscribe at any time by contacting us directly.

Choosing not to receive newsletters will not affect any booking or service you have with us.

6. How long we keep your information

We only keep your personal information for as long as we reasonably need it for the purposes described in this policy, including to manage bookings, maintain appropriate business records and meet any legal or accounting requirements.

When information is no longer required, we will securely delete it or anonymise it where appropriate.

7. Keeping your information secure

We take reasonable steps to protect your personal information from loss, misuse, unauthorised access or disclosure. We use appropriate security measures within the services we use to store and manage personal information.

However, no method of transmitting or storing information online can be guaranteed to be completely secure.

8. Your rights

Under UK data protection law, you have rights in relation to your personal information. These may include the right to:

- Ask what personal information we hold about you
- Ask us to correct information that is inaccurate
- Ask us to delete your information in certain circumstances
- Ask us to restrict how we use your information in certain circumstances
- Object to certain uses of your information
- Withdraw your consent where we are relying on consent to process your information

If you would like to exercise any of these rights, please contact us using the details below.

9. Contact us

If you have any questions about this Privacy Policy or how we use your personal information, please contact us:

Copster Ventures Limited

Email: Copsterbarn@gmail.com

Telephone: 07525097640 (UK)

Address: Copster House, Rag Lane, Thurgoland, Sheffield S357BA

You also have the right to raise concerns with the Information Commissioner's Office (ICO) if you believe your personal information has not been handled appropriately.

10. Changes to this policy

We may update this Privacy Policy from time to time. Any changes will be published on this page, together with the date of the latest update.